

**BOARD OF  
ASSESSORS  
MEETING  
MINUTES**

**February 19, 2014**

Temporary Town Hall, 3 Milford St., Upton, MA 01568

Chairman Charles Marsden, Assessor Glenn Fowler, Assessor  
Teresa Ambrosino, Department Coordinator, Tracey Tardy

1 The meeting, located in the temporary town hall, 3 Milford St. Upton was called to order @ 6:30  
2 p.m.

3  
4 Attendees: Chairman Charles Marsden, Glenn Fowler, Teresa Ambrosino and Tracey Tardy  
5

6 Meeting minutes from 2/12/14 were approved by the Board, with changes for spelling to line 12  
7 from work to worked line 27 correct the spelling of were and line 29 forgot the r on the end of  
8 motor.  
9

10 The Board discussed the site visits that will need to be conducted for some of the abatement  
11 applications. The Assistant will contact the owners and let them know a site visit will be  
12 scheduled when the weather permits.  
13

14 Eight real estate abatement certificates were approved and 3 letters for abatements that were  
15 denied were signed.  
16

17 Motor vehicle certificates were approved no applications had been received.  
18

19 Reviewed plans for the office furniture and layout for the new town hall. The Board would like  
20 to make a few changes to the set up. The Assistant will attend the meeting and voice the Boards  
21 requests and see if they can be met. I.e. a table in the office area  
22

23 Assessor Fowler reviewed plans received from the Planning Board for 45 Miscoe Hill Rd land is  
24 part in Upton part in Mendon and a map and lot were issued to the new lots to be split. Also he  
25 reviewed the plans from 64 Taft St. split and issued the new lot numbers to that plan... once they  
26 are recorded they will be sent to the mapping company.  
27

28 The new maps were not checked. Assessor Ambrosino will work with the Assistant on checking  
29 to see that changes were made during the next few weeks in the mornings or if the Board doesn't  
30 have a scheduled meeting they will work on them at night.  
31

32 The meeting was adjourned @ 8:05 p.m.  
33

34 Respectfully Submitted,  
35

36  
37 Tracey Tardy, Department Coordinator